Exhibit P

CONFIDENTIAL – SUBJECT TO PROTECTIVE ORDER
Computer Access Request Form

To send completed forms: File, Send To, Mail Recipient (as attachment) enter computer.access@ridgeviewmedical.org as e-mail address.
Type the employees' name in the subject line.

PERSONAL DATA

Last Name:	**First Name:**	**Middle Initial:**

Job Title: **Report To:**

Home Depart/School/Co:

Office location: **Phone #/Ext:**

RMC Employee: ☐ Yes ☐ No   **Working at RMC:** ☐ Yes ☐ No   **Working Remote:** ☐ Yes ☐ No

☐ New   ☐ Depart. Transfer   ☐ Modify   ☐ Terminated – Retain Employee email & personal work files until:

Start Date: **Term/Expire Date:**
All temporary access must have an expiration date, not to exceed 6 months from start date

ACCESS INFORMATION

Login ID: Employee # if RMC employee, if not MIS will assign Login ID

Password: Per Policy #3223, must be a minimum of 8 characters, must contain 3 out of the 4 character group – Upper case, lower case, numbers, Non-alphabetic characters and can't contain your first or last name

ALLOW-REDUCE ACCESS TO: (check all that apply)

Column 1	Column 2	Column 3	Column 4
☐ Domain-Network	☐ MPF – McKesson Patient Folder	☐ Paragon Med Admin	☐ Progresa – Home Care
☐ Internet (Ridgenet)	check the level of access that applies	☐ Paragon Medical Records	☐ SSO Imprivita
☐ Outlook-Email	☐ Nurse ☐ HUC ☐ Coder	☐ Paragon Medical Records Transcription	☐ T-Systems
☐ E3 ☐ E1 ☐ None	☐ MD ☐ Clinic ☐ Rehab	☐ Paragon Operative Room Mgr	Login ID:
☐ 3M Coder – HIS/PFS	☐ McKesson BB System	☐ Paragon Order Management	☐ Trucode
☐ Accudose	☐ McKesson Laboratory	☐ Paragon Patient Inquiry	☐ Webstation for Executive
☐ AllScripts	☐ MIIC Registry	☐ Paragon Patient Management	☐ Webstation for Forms
☐ EHR ☐ PM ☐ Scanning	☐ Midas	☐ Paragon Payroll	☐ Webstation for Physicians
☐ On line Training	☐ OBIX	☐ Paragon Pharmacy	☐ Wellsoft
☐ CQS ☐ MU Reporting	☐ Optio Medex/FastFlow	☐ Paragon Receivables Admin	☐ Wosyst
☐ Brightree - HME	☐ Power Path Pathology	☐ Paragon Radiology	☐ Volunteer Works
☐ Clinical Access (Space Labs)	☐ Paragon Application Security	☐ Paragon Reference Masters	
☐ CPSI	☐ Paragon Clinical Care Station	☐ Paragon Registration	Training Provider Role:
Login ID:	☐ Paragon Downtime Registration	☐ Paragon Statistical Reporting	☐ Track 1 Full Paragon
☐ Crib Notes	☐ ** Accts Payable	☐ Paragon Resource Scheduling	☐ Track 2 Intro Paragon
☐ Dragon Medical 360	☐ ** General Ledger	☐ RRS Group 1	☐ Track 3 Intro/CPOE
☐ EC2000 Claims Administrator	☐ ** Paragon Fixed Assets	☐ RRS Group 2	☐ Track 4 Intro/CPOE/Med Rec
☐ FM Systems	☐ Paragon Job Stream	☐ RRS Group 3	☐ Track 5 None
☐ Fusion	☐ ** Paragon Materials	☐ Pathways Compliance Advisor	☐ Track 6 AllScripts
☐ IMAC's Contract Management	☐ MM1- full access	☐ PAC's (HMI)	☐ Track 7 AllScripts/Paragon
☐ Intellidose	☐ MM2 – Req & PO	☐ ProVation MD	☐ Track 8 Full Para/AS intro
☐ MBF – McKesson Business Folder	☐ MM3 – Req only	☐ Pyramis	☐ Track 9 ED
	☐ MM4 – Facilities	☐ PolicyTech – AD group	

☐ Two Factor – Remote PC Access: ☐ Cell Phone   ☐ Email address (non RMC)

MDM Access – refer to Policy #10106

Shared Folders/Network Drives:

Other Applications:

** Must be approved by Director before permission is given

SIGNATURE

VP/Director/Manager:	**Date:**	**Phone:**

I understand that by typing my name above and sending this Computer Access Request Form to MIS, I have given my permission for access to applications selected above.

MIS Use and Approval

Date received in MIS:	
HIS Director approval:	Date:
Materials Director approval:	Date:
Application Security Completed by:	Date:
Application Security Completed by:	Date:
NT, E-mail, etc Completed by:	Date:

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